

Federal TEACH Grant Information Sheet

students.asu.edu/grants/teach

The TEACH (Teacher Education Assistance for College and Higher Education) Grant is designed for students who intend to teach full-time in a high-need field at a public or private elementary or secondary school that serves students from low-income families.

Students who receive the TEACH Grant must fulfill a service obligation.

Failure to complete the entire service obligation or to meet other TEACH Grant requirements will result in the grant being converted into a Federal Direct Unsubsidized Stafford Loan with interest accruing from the date of the initial TEACH Grant disbursement. If a TEACH Grant is converted into a loan it may **not** be reconverted back into a grant.

For the purpose of this grant, high-need fields include the following:

- Bilingual Education
- English Language Acquisition
- Foreign Language
- Mathematics
- Reading Specialist
- Science
- Special Education
- Other identified teacher shortage areas as of the time you begin teaching in that field. These are teacher subject shortage areas (not geographic areas) that are listed in the U.S. Department of Education's Annual Teacher Shortage Area Nationwide Listing at www.ed.gov/about/offices/list/ope/pol/tsa.doc.

Note: The field you teach in must be a high-need field in the state where you teach in order to satisfy your service requirements. For example, if music is a high-need field in Texas but not in Montana and you teach music in Montana, it will not satisfy your service obligation.

Also note that the "other" category of high-need fields is subject to change. Fields considered as high-need changes from time to time.

Schools serving low-income students include any elementary or secondary school that is listed in the U.S. Department of Education's Annual Directory of Designated Low-Income Schools for Teacher Cancellation Benefits located at www.tcli.ed.gov/CBSWebApp/tcli/TCLIPubSchoolSearch.jsp.

AWARD AMOUNTS

You may receive a TEACH Grant, as follows:

- Up to \$4,000 per grade level for full-time students (amount will be less for less-than-full-time enrollment).
- A cumulative maximum amount of \$16,000 if you are an undergraduate student or enrolled in a post-baccalaureate teacher credential program.
- A cumulative maximum amount of \$8,000 if you are a graduate student.

Awards will be split into two disbursements, with each disbursement equaling no more than half of the annual award amount.

Example: You attend a semester based school and are considered a full-time student eligible to receive \$4,000 for one academic year. You'll receive \$2,000 for the fall semester and \$2,000 for the spring.

You may request to cancel all or part of your TEACH Grant:

- If you request cancellation before the first day of the payment period or within 14 days after your school notifies you of your right to cancel the grant, your school will return the funds and they will not be converted into a loan.
- If you miss the time frame above but request a cancellation within 120 days of disbursement, your school may return the funds; however, though they are not required to do so.

ELIGIBILITY REQUIREMENTS

To be eligible for a TEACH Grant, you must meet these requirements:

- Complete the FAFSA (Free Application for Federal Student Aid), though you do not have to demonstrate financial need.
- Be a U.S. citizen or eligible non-citizen.
- Be enrolled as an undergraduate, post-baccalaureate, or graduate student in a postsecondary educational institution that has chosen to participate in the TEACH Grant Program.
- Be enrolled in coursework that is necessary to begin a career in teaching or plan to complete such coursework. Such coursework may include subject area courses (e.g., math courses for a student who intends to be a math teacher).
- Have a 3.25 cumulative grade point average from the last school attended (high school GPA for first year undergraduates) OR score above the 75th percentile on at least one admissions test (GPA requirements do not apply to graduate students who are currently teachers or who are retiring and have expertise in a subject where there is a shortage of teachers).
- Sign a TEACH Grant Agreement to Serve and complete a TEACH Grant Entrance Counseling online.

APPLYING FOR A TEACH GRANT

To apply for the TEACH Grant, you must complete the FAFSA (Free Application for Federal Student Aid) at www.fafsa.ed.gov, though you do not have to demonstrate financial need. In addition, you must complete a TEACH Grant Agreement to Serve (ATS) and TEACH Grant Entrance Counseling each year that you receive the grant. In future years, there may be an additional application.

If you have not already completed your Agreement to Serve, contact your school to determine how to do so online. You will need your Federal Student Aid PIN (www.pin.ed.gov) to complete the agreement.

The Agreement to Serve specifies the conditions under which the grant will be awarded, the teaching service requirements, and includes an acknowledgment by you that you understand that if you do not meet the teaching service requirements you **must repay the grant as a Federal Direct Unsubsidized Stafford Loan**, with interest accrued from the date the grant funds were disbursed.

SERVICE OBLIGATION

If you accept a TEACH Grant you must meet the following service obligation:

- Agree to teach **for at least four academic years** within eight calendar years of completing your program of study for which you received the TEACH Grant.
- Teach full-time in a high-need field for the majority of the classes you teach in a public or private elementary or secondary school that serves students from low-income families.
- Be classified as a highly qualified teacher as defined in section 9101 (23) of the Elementary and Secondary Education Act of 1965, as amended (www.ed.gov/policy/elsec/leg/esea02/pg107.html). For special education teachers, highly qualified is defined in section 602 (10) of the Individuals with Disabilities Education Act.

For the purpose of meeting your service obligation, an "academic year" is defined as:

- One complete school year, or two complete and consecutive half years from different school years that generally fall within a 12-month period.
- Summer sessions are excluded.
- A minimum nine consecutive months is equal to an academic year for schools with a year-round program.

SERVICE OBLIGATION (CONT.)

You will be required to complete the four-year teaching obligation for each academic program for which you receive a TEACH Grant. The service obligations can be met concurrently if you complete multiple programs before you began teaching. However, if you complete a program for which you've received a TEACH Grant, teach two years and then go back to school and receive additional TEACH Grant funds, when you leave school the second time you still will have to meet the four-year service obligation for the second set of TEACH Grants.

Example 1: You choose to go to graduate school immediately following the completion of your bachelor's degree and you receive TEACH Grants both as an undergraduate and a graduate student. When you begin teaching, you will only have to complete one four-year service obligation.

Example 2: You receive a TEACH Grant as an undergraduate student and upon completion of your bachelor's degree, you begin teaching as outlined in your service agreement. You teach for three years and then decide to go back to school, at which time you receive additional TEACH Grant funds. When you leave school the second time, you will still have to complete four years of teaching service as defined by your service obligation. Your first year back to teaching will fulfill your obligation for the grants you received as an undergraduate student, but you'll need to teach for three more years to fulfill the obligation for the grants received when you returned to school.

Note: While you may have every intention of satisfying your service obligation, some conditions in the future might prevent you from doing so. For example, you may move to a state in which the field you teach is not classified as high need, resulting in your not being able to complete your service obligation. If you were convicted of a felony, you also might not be able to complete your obligation.

DOCUMENTING YOUR OBLIGATION

The U.S. Department of Education will notify you of how to document your obligation with it. Within 120 days of either withdrawing from or completing the program for which you received a TEACH Grant, you must notify the U.S. Department of Education of the following:

- You are employed as a full-time teacher in a position that meets the qualifications for your service obligation, or
- You are not yet employed in a position that meets the qualifications, but you do intend to meet your obligation.

At the end of each year of qualifying service, you will be required to provide the U.S. Department of Education with documentation of your service. You must have the chief administrative officer at the school where you teach complete a certification form confirming:

- You met the requirements for a highly-qualified teacher.
- You taught in a low-income school.
- The majority of the classes you taught were in a high-need field.

If you teach at more than one qualifying school during a school year, the chief administrative officer at each school should complete a certification form and confirm that you meet the service obligation qualifications at the school. The combined total of the schools must indicate that you taught full-time.

SUSPENDING YOUR OBLIGATION

To request a suspension of your service obligation, you must complete the suspension form provided by the U.S. Department of Education. You may request a temporary suspension of your service obligation if one of the following is true:

- You return to school in a program that may qualify you for another TEACH Grant.
- You are enrolled in a program to satisfy a state's requirements for certification or licensure to teach.
- You meet a condition covered under the Family and Medical Leave Act of 1993 (FMLA).
- You are called to active duty status for more than 30 days as a member of a reserve component of the Armed Forces, or service as a member of the National Guard called to full-time duty in connection with a war, military operation, or a national emergency.

Enrollment and FMLA suspensions may be awarded for one year at a time, and may not exceed a combined total of three years. Suspensions due to military service will end upon completion of your active duty status. If you complete at least a half year's service before leaving due to FMLA or military duty, you may be able to receive credit for a full year's worth of service.

Note: Be sure to request a suspension as soon as possible after one of the above conditions occurs. If you wait too long and you become subject to any of the conditions that would cause the grant to be converted to a loan, it is **not reversible**.

DISCHARGING YOUR OBLIGATION

Your service obligation may be discharged, in other words, you won't have to fulfill the service obligation and the grant won't be converted to a loan, if:

- you die, or
- you become totally and permanently disabled (subject to a three-year conditional period).

CONVERSION OF GRANT TO A LOAN

As mentioned in previous topics, it is possible for your TEACH Grant to become an interest-accruing loan that you will be required to repay. Interest will be calculated back to the date the grant funds were disbursed, and you will be responsible for repaying such interest as well.

The TEACH Grant can be converted to a Federal Direct Unsubsidized Stafford Loan under the following conditions:

- Upon your request (for example, if you decide not to teach).
- Your failure to notify the U.S. Department of Education within 120 days of leaving school that you are 1) employed as a full-time teacher in a position that meets the qualifications for your service obligation, or 2) not yet employed in a position that meets the qualifications, but you do intend to meet your obligation.
- Leaving school without completing your program of study and within a year you 1) do not qualify for a service obligation suspension, 2) do not reenroll in a program that would make you eligible for a TEACH Grant, or 3) have not begun qualifying teaching service.
- You fail to notify the U.S. Department of Education every year that you intend to complete your service obligation.
- You reach a point in the 8-year time frame when it becomes impossible for you to complete your service obligation. For example, if by year five you have not completed any years of service, there would be no time for you to get the full four years of service in before the 8-year cutoff. Thus, your loan would enter repayment during the fifth year.

Once a TEACH Grant is converted to a loan, your 6-month grace period begins. During the grace period, interest accrues, though you will not need to make payments. You receive only one grace period per loan.

Repayment begins after the grace period ends, with the first payment usually due 45-60 days later:

- The maximum repayment period is 10 years.
- Payments are expected each month.
- The minimum monthly payment is \$50, but may be higher depending on your balance.
- You may prepay your loan at any time without penalty. Prepayment may substantially reduce your interest costs.

Once a TEACH Grant is converted to a loan it cannot be reconverted to a grant. Any TEACH Grants that have been converted to a Direct Unsubsidized Federal Stafford Loan are not counted against annual or aggregate loan limits.