



Arizona Public Employee Scholarship

City of Tucson Letter of Eligibility

STUDENT INFORMATION

Employee Legal Last Name	Employee Legal First Name	Middle Initial	10-Digit ASU ID
Local Street Address	City	State	Zip Code
			Daytime Phone Number

INSTRUCTIONS

1. Complete this form after you apply for admission to Arizona State University. Complete a new form every semester to remain eligible.
2. For assistance, contact Corporate Enrollment Partnership Services at 480-965-3200 or email us at azgovtscholarships@asu.edu.
3. Approval from the City of Tucson should happen by contacting tuition.reimbursement@tucsonaz.gov
4. Completed forms should be submitted through our online portal: <https://students.asu.edu/forms/arizona-public-employee-scholarship>

SECTION A: EMPLOYEE INFORMATION

The eligible employee should complete this section.

Department and Job Title	Date of Birth	Employee ID

SECTION B: EMPLOYEE CERTIFICATION

Employer Release: I authorize Arizona State University and my employer to release and/or exchange information about me on a regular basis as needed to administer any tuition benefit, scholarship, grant, or any other education assistance program in which I participate. This includes payment of any eligible amount of the scholarship, grant, or tuition benefit for each semester enrolled, if applicable. Information covered by this authorization to exchange information includes my name, employee ID, ASU ID, benefits eligibility, employment status and history, educational progress, coursework completion and/or grades to determine ongoing eligibility, academic standing, and tuition billing.

Certification Statement: By signing below, I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this form. I understand that purposely providing false or misleading information on this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.

Employee Signature	Date

SECTION C: CITY OF TUCSON APPROVAL

Certification Statement: I affirm the registrant named above meets the definitions and qualifications for use of the Arizona Public Employees Scholarship Program as an employee of the City of Tucson. If asked by an authorized official, I agree to provide additional proof of the information provided on this form.

City of Tucson Official Printed Name	Title
City of Tucson HR Official Phone Number	City of Tucson HR Official Email

City of Tucson HR Official Signature	Date